

2360 95th Street  
Naperville, IL 60564  
September 14, 2018

Ms. Jillian Genna Erlechman  
Spectrum

Dear Mr. Hanson:

I am applying for the Chief Design Officer as I saw it is an open position at Spectrum. I am in the graduating class of 2019 at Neuqua Valley High School. I have previous experience with Photoshop and design as I was enrolled in a Visual Media course. I also have prior experience in leadership. I am involved in Senior Advisory and PE Leaders this year. Because I was enrolled in Business Management, I also am familiar with the proper leadership in the business world.

My interest in this position has developed because of my personality. I am very outgoing, organized, creative, hardworking, and time efficient. I am eager to learn more about myself as I look ahead to this potential position. I hope you will consider me as a member of your team.

Thank you for your time and consideration. I can be reached via email:  
[jillianer11077@k12.ipeds.org](mailto:jillianer11077@k12.ipeds.org).

Sincerely,

Jillian Erlechman